

Sample Sales Tax Exemption Letter

Type the following letter on your school stationery.

March 26, 2000

Dear Retailer:

I am participating in a program called "Youth Marketplace" through Applewood Middle School. Through this program, my classmates and I are creating real businesses. Attached is a copy of our application for an Iowa Sales Tax Exemption Certificate. Please do not charge us sales tax on our purchases since we will be charging our customers sales tax in our business.

If you have questions about this program, please contact _____.

Thank you for your cooperation.

Sincerely,

Students in the 7th Grade Class
Applewood Middle School
Youth Marketplace Program